



Dear Valued Patient,

We hope this message finds you well. At our practice, we are committed to providing high-quality care and ensuring that all of our patients have access to timely appointments. In an effort to encourage consistent and responsible scheduling habits, we would like to share an update to our appointment and scheduling policies.

Effective immediately, missed appointments without 24 hour notice will be subject to the following fees:

- A \$100 fee for missed hygiene appointments
- A \$150 fee for missed appointments with our dentists

Additionally, to reserve time for treatment with either our dentists or hygienists, we kindly request a deposit equal to one half of the total treatment cost at the time of scheduling. If you miss your appointment, your deposit will be forfeited and another deposit will be required to reschedule your appointment. If you reschedule your appointment more than 24 hours in advance, your deposit will carry over to your new appointment.

These policies help us manage our schedule more effectively and allow us to accommodate all patients who need care. We truly appreciate your understanding and cooperation.

If you have any questions or need to make changes to an upcoming appointment, please do not hesitate to contact our office.

Thank you for trusting us with your dental care.

Warm regards,

Your Team at Lane Dental